

**ACTIVITY ORGANIZED REPORT**

**(Academic Year: )**

| **Name of the activity organized** (Conference/Seminar/Workshop/Guest Lecture/Visit etc) | |  |
| --- | --- | --- |
| **Title of the activity** | |  |
| **Date of the activity organized** | |  |
| **Name of the Coordinator/Convener** | |  |
| **Name, Designation and brief detail of the Resource Person(s)** | |  |
| **Notice/Circular/Brochure** (attach as separate file) | |  |
| **Place of the activity** | |  |
| **No of participants [students (male + female) and staff]**  Give Attendance List of Students as separate file | |  |
| **Name of sponsoring organization** | |  |
| **Nature of sponsorship**  **(Total grant received if any)** | |  |
| **Objective of activity** | |  |
| **Outcome of activity** | |  |
| **News published if any** | | |
| **Photo Gallery** (Preferably Geo - tagged) | | |
| **Signature of Coordinator/Convener** | **Signature of Principal**  **With stamp** | |