

**ACTIVITY ORGANIZED REPORT**

**(Academic Year: )**

| **Name of the activity organized** (Conference/Seminar/Workshop/Guest Lecture/Visit etc) |   |
| --- | --- |
| **Title of the activity** |   |
| **Date of the activity organized** |   |
| **Name of the Coordinator/Convener** |   |
| **Name, Designation and brief detail of the Resource Person(s)** |  |
| **Notice/Circular/Brochure** (attach as separate file) |  |
| **Place of the activity** |   |
| **No of participants [students (male + female) and staff]**Give Attendance List of Students as separate file |   |
| **Name of sponsoring organization** |   |
| **Nature of sponsorship****(Total grant received if any)** |   |
| **Objective of activity** |   |
| **Outcome of activity**  |   |
| **News published if any**  |
| **Photo Gallery** (Preferably Geo - tagged)    |
| **Signature of Coordinator/Convener** | **Signature of Principal****With stamp**  |